

JOB OPENING:

ASSISTANT/ASSOCIATE/SENIOR TRANSPORTATION PLANNER

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SALARY RANGE:

Varies by position. See job descriptions.



THE OPPORTUNITY

SRTA is recruiting for one assistant, associate, or senior transportation planner to join our team of transformative professionals. We invite you to consider joining our friendly, welcoming organization that is committed to innovating transportation throughout the Shasta Region. You'll be part of a group that's forward thinking, with a culture that values work-life balance, teamwork, and flexibility. Our smaller size means everyone tackles a diverse set of tasks and projects, which keeps things lively and interesting as we pursue our goal of innovation in our community. Plus, you'll get to live and work in an up-and-coming region known for its natural beauty, recreational options, and lower cost of living. ***Current projects you may have the opportunity to work on include:*** *Shasta 2050 Regional Transportation Plan update; NextGen Railroad Crossing Plan; Regional Freight Plan; GoShasta Active Transportation Plan Update; Federal or State Transportation Improvement Program (FTIP/STIP); Transit planning and Transportation Development Act updates; Overall Work Program; Federal/State performance measures; grant writing; technical assistance to local agencies; SRTA website management; social media development; etc.*

THE MISSION

SRTA's mission is to maximize state, federal and other revenues for cost-effective transportation investment strategies that connect communities, people and goods.

THE AGENCY

Focusing on accessibility, equity, mobility, safety, and sustainability, SRTA studies the region's transportation needs, determines what improvements will be made, and pursues funding sources. Funds are allocated for the planning, construction, operation, and maintenance of transportation projects throughout Shasta County.

THE FACTS

- Administer over $24 million in state and federal funds administered annually and over $180 million in discretionary planning, capital, and operating grants received in past four years.
- Current staff of nine employees with spending determined by a seven-member elected Board of Directors.
- Located in Redding, CA in the far northern Sacramento Valley, between the Trinity Alps and the Cascades.

THE VISION

To meet the region's evolving mobility needs while avoiding traffic congestion and other growth-related pitfalls commonly experienced in larger metropolitan regions. Our efforts are intertwined with regional prosperity, environmental quality, community health and well-being, and other elements that define a great quality of life. We actively engage with the public and regional partners in developing strategies and initiatives that yield many community benefits.

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EXAMPLES OF JOB FUNCTIONS (Illustrative only):

- Plans, organizes, and participates in a variety of routine to complex transportation plans, programs, projects, and studies.
- Conducts the research and analysis necessary to prepare technical reports, administer programs, and manage funds and resources for a variety of RTPA projects and programs.
- Prepares grant applications for funds available under various state and federal programs.
- Implements public outreach/involvement programs pursuant to RTPA procedures and environmental mandates.
- Compiles information for a variety of studies and reports; researches, analyzes, and interprets transportation, social, economic, population, and land use data and trends; develops and implements recommendations; prepares written reports on various transportation planning matters; develops, implements, and administers portions of the countywide transportation plan.
- Prepares staff reports, presentations, project updates and financial information reports to various committees, community groups, and professional organizations about the RTPA's transportation projects and programs.
- Serves as project manager on transportation planning and development projects, which includes performing application and plan review, coordination with project applicants and agencies, background research, environmental review, preparation of public notices and staff reports, scheduling meetings and hearings, and participating in project implementation in conformance with approved plans, grant/loan requirements, conditions, and mitigation measures.
- Ensures compliance with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) and related environmental mandates.
- Participates in the development of consultant requests for proposals and qualifications for professional services; assists in the evaluation of proposals; develops and reviews contract terms and amendments; ensures contractor compliance with Agency standards, specifications, schedules, and budget estimates; reviews and updates deliverables; analyzes and resolves problems that may arise.

The above is just a sample of job functions. See the appropriate job description by position on SRTA's website for a full list of possible job duties. https://srta.ca.gov/about-us/employment/

For more quality-of-life information, check out these videos:

- https://www.youtube.com/watch?v=fLKVmVHma-A
- https://www.shastaedc.org/quality-of-life/



TOP 8 REASONS TO LIVE IN SHASTA COUNTY

1. Great cost of living: from housing to entertainment, the area boasts a lower cost of living that means your dollar (and your lifestyle) goes farther.
2. Welcoming community: from Redding our largest city (population of 94,000), to our smallest towns, our people are known for their friendliness and warmth.
3. Great weather: Redding is the second sunniest city in America, with over 300 days of sunshine. Redding hosts Ironman 70.3 Northern California event.
4. Stunning natural wonders: we're surrounded by snow-capped mountains, salmon and trout-filled rivers, mountain streams, waterfalls, and fresh air.
5. Outdoor recreation: whether you're into hiking, fly-fishing, camping, rock climbing, mountain biking, skiing, camping, or boating, there are dozens of world-class adventures within an hour of our backyard.
6. Thriving downtown scene and Redding entertainment zone: from coffee shops, to boutiques, to restaurants, to theater, our region is lively and active.
7. Healthy economy: our diverse economy means opportunities abound.
8. Convenient location: situated at the geographic center of the north state along the I-5 Corridor and convenient commercial air service via Redding Regional Airport.

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QUALIFICATIONS (Illustrative only)

Knowledge of:

- Principles, practices, and funding sources for transportation planning and congestion management programs and projects.
- Principles and practices of program and project management.
- Principles and techniques of conducting analytical studies, evaluating alternatives, and making sound recommendations.
- Transportation planning principles, concepts, standards, and practices.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility, such as the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).
- Record keeping principles and procedures.
- Techniques for effectively representing the RTPA in contacts with governmental agencies, community groups, and various business, professional, regulatory, and legislative organizations.

Ability to:

- Collect, analyze, interpret, and apply data to various transportation planning projects and present technical information and data in an effective manner.
- Perform complex technical writing and organization assignments and develop presentations.
- Interpret, apply, explain, and ensure compliance with federal, state, and local laws, codes, and regulations and RTPA policies and procedures.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

The above is just a sample of job qualifications. See the appropriate job description by position on SRTA's website (https://srta.ca.gov/about-us/employment/) for a full list of desired qualifications.





EDUCATION AND EXPERIENCE

Any combination of education and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- **Assistant:** Graduation from a four-year college or university with major coursework in transportation, urban, or regional planning, transportation/traffic engineering, public or business administration, public policy, or a related field. No experience necessary; one year of technical or paraprofessional experience in an appropriate field related to area of assignment is desirable.
- **Associate:** Graduation requirement plus two years of professional transportation planning experience equivalent to an assistant transportation planner.
- **Senior:** Graduation requirement and two years of experience equivalent to an associate transportation planner; or five years of progressively responsible experience in transportation and/or transit planning.
- **Highly desirable but not required:** American Institute of Certified Planners (AICP).

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COMPENSATION AND BENEFITS

The current annual salary range for Assistant Transportation Planner is $67,974 to $91,104; Associate Transportation Planner is $78,686 to $105,456; and Senior Transportation Planner is $100,422 to $134,597, based on qualifications and experience.

A competitive benefits program includes:

- California Public Employees' Retirement System (CalPERS)
  - 2% @ 55 years for classic members; or
  - 2% @ 62 years for new members as defined under PEPRA.
- 6.2% employer paid 457(b) Deferred Compensation Plan (social security alternative) to cover voluntary amount. Up to additional 3% match toward voluntary in-lieu retiree medical plan.
- Health, dental, and vision insurance, including coverage for dependents.
- Employee assistance program.
- Life/AD&D insurance; short – and long-term disability insurance.
- Leave benefits – 12 paid holidays (2 of which are floating holidays); up to 20 days of vacation; and 12 days of sick leave per year.
- See here for more details: https://srta.ca.gov/about-us/employment/





APPLICATION AND SELECTION PROCESS

The position will be open until filled.

To be considered for this exceptional opportunity, please submit the following to srta@srta.ca.gov, for first round reviews by December 4, 2026, at 3:00 p.m. Applications provided after December 4 may still be considered:

- SRTA employment application (available at https://srta.ca.gov/about-us/employment/);
- A cover letter;
- Resume;
- Statement of qualifications; and
- The names of four work-related references

If you wish to discuss the particulars of the position, please email your contact information to srta@srta.ca.gov and you will be contacted via telephone or email.

Submittal of an application assumes you have read the appropriate job specifications for the position applied for.

Application materials will be screened in relation to the criteria outlined in this brochure. Candidates deemed to have the most relevant qualifications may be invited to an interview. The hiring of a successful candidate who receives and accepts a job offer is contingent on a successful and satisfactory completion of a comprehensive reference and background check.

SRTA is an equal opportunity employer.

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