

# STAFF REPORT



|                       |                                                                                                                                        |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>MEETING DATE:</b>  | <b>September 30, 2026</b>                                                                                                              |
| <b>SUBJECT:</b>       | <b>Approve Contributing Regional Low Carbon Transit Operations Program (LCTOP) Funds to Redding Area Bus Authority (RABA) Projects</b> |
| <b>AGENDA ITEM:</b>   | <b>7-10</b>                                                                                                                            |
| <b>STAFF CONTACT:</b> | <b>Jennifer Pollom, AICP, Senior Transportation Planner</b>                                                                            |

## **SUMMARY:**

The Fiscal Year (FY) 2025/26 Low Carbon Transit Operations Program (LCTOP) allocation to SRTA totals \$497,157 (Attachment A). The Redding Area Bus Authority (RABA) directly receives an additional \$25,970 for eligible transit projects. Staff solicited project ideas from RABA; they requested operating expenses of \$140,000 for free and reduced rides and \$357,157 for expanded microtransit. Staff reviewed the proposed projects for consistency with SRTA's LCTOP policy (Attachment B) and recommend contributing all regional funds to RABA's proposed projects. *///The RABA board met on September 21, 2026, to review and discuss the project applications, which are due to Caltrans by October 30, 2026.///*

## **STAFF RECOMMENDATION:**

It is recommended that the board of directors:

1. Approve contributing regional FY 2025/26 LCTOP funds totaling \$497,157 to RABA's projects; and
2. Adopt Resolution 26-09 delegating authority to the executive director to be the authorized agent for the FY 2025/26 LCTOP funds.

## **DISCUSSION:**

LCTOP provides public transportation funding for new or enhanced transit services that reduce greenhouse gas emissions (GHG) and improve mobility. The State Controller's Office released two separate eligibility letters with regional fund amounts of \$303,016 and \$194,141 on February 27, 2026, and August 31, 2026, for Cycles A and B respectively. Caltrans issued two separate calls for projects on February 27, 2026, and on September 1, 2026. For both FY 2025/26 LCTOP allocations, RABA is the sole applicant. RABA is requesting regional LCTOP funds from SRTA for operating costs for free and reduced rides and expanded microtransit to fill service gaps.

Staff reviewed preliminary project information from RABA and confirmed that the projects meet the program guidelines and will reduce GHG emissions. Applications are due to Caltrans by October 30, 2026. RABA intends to submit project applications after today's meeting, with the signed Resolution 26-09, if approved by the board of directors.

**ALTERNATIVES:**

The board of directors may decline to contribute FY 2025/26 regional LCTOP funds to RABA's proposed projects and may suggest contributing funds to different transit projects, provided the projects meet all LCTOP eligibility criteria to reduce greenhouse gas emissions and improve mobility. Alternate projects would need to be considered by the RABA Board of Directors for approval, and RABA staff would need to develop project applications.

**OTHER AGENCY INVOLVEMENT:**

Staff reached out to RABA for project ideas on the use of the FY 2025/26 LCTOP funds. The Technical Advisory Committee (TAC) met on September 10, 2026, to review and discuss RABA's proposed project applications and concur with the staff recommendations. */// The RABA board met on September 21, 2026, to review and discuss the project applications.///*

**FISCAL & POLICY COMMITTEE REVIEW:**

*///The Fiscal & Policy Committee met on September 21, 2026, to review and discuss the project applications for expanded microtransit and to vote on the matter.///*

**FISCAL IMPACT:**

The requested action makes efficient use of regional LCTOP funds by reducing administrative tasks for SRTA and RABA and maximizing funds for services and projects to meet regional transit needs. Funds have been made available to the region but require approval by Caltrans. Should the projects be approved for funding, adopting Resolution 26-09 allows funds to flow directly to RABA for use.

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**Sean Tiedgen, AICP, Executive Director**

**Attachments:**

- A:** Letter from CA State Controller: Fiscal Year 2025/26 Low Carbon Transit Operations Program
- B:** Chapter 3.27 - Low Carbon Transit Operations Program Policy
- C:** Resolution 26-09 delegating authority to the executive director to be the authorized agent for the fiscal year 2025/26 Low Carbon Transit Operations Program funds



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

February 27, 2026

County Auditors  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Low Carbon Transit Operations Program**

Pursuant to Health and Safety Code section 39719(b)(1)(B), the State Controller's Office shall allocate five percent of the annual proceeds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program. The allocation is made according to the requirements of the Low Carbon Transit Operations Program and pursuant to the distribution formula in sections 99312(b) or (c), 99313, and 99314 of the Public Utilities Code. Enclosed is a schedule that provides the amounts available for the Fiscal Year 2025-26 Low Carbon Transit Operations Program.

Please contact Lucas Rasmussen by telephone at (916) 323-1374 or email at [LRasmussen@sco.ca.gov](mailto:LRasmussen@sco.ca.gov) with any questions or for additional information. Thank you.

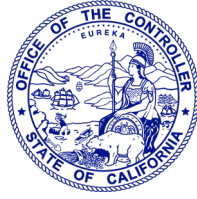
Sincerely,

Melma Dizon  
Manager, Local Apportionments Section

Enclosure:  
Low Carbon Transit Operations Program Eligible Allocation Summary

**STATE CONTROLLER'S OFFICE  
LOW CARBON TRANSIT OPERATIONS PROGRAM  
FISCAL YEAR 2025-26 - ELIGIBLE ALLOCATION SUMMARY  
FEBRUARY 27, 2026**

| Regional Entity                                          | PUC 99313 Allocation | PUC 99314 Allocation | Total Allocation |
|----------------------------------------------------------|----------------------|----------------------|------------------|
|                                                          | A                    | B                    | C = (A + B)      |
| Metropolitan Transportation Commission                   | \$ 12,875,087        | \$ 35,581,787        | \$ 48,456,874    |
| Sacramento Area Council of Governments                   | 3,389,088            | 1,150,810            | 4,539,898        |
| San Diego Association of Governments                     | 1,600,012            | 395,543              | 1,995,555        |
| San Diego Metropolitan Transit System                    | 3,932,989            | 1,628,526            | 5,561,515        |
| Tahoe Regional Planning Agency                           | 185,263              | 10,493               | 195,756          |
| Alpine County Transportation Commission                  | 1,979                | 149                  | 2,128            |
| Amador County Transportation Commission                  | 66,527               | 2,379                | 68,906           |
| Butte County Association of Governments                  | 348,963              | 18,930               | 367,893          |
| Calaveras County Local Transportation Commission         | 75,202               | 926                  | 76,128           |
| Colusa County Local Transportation Commission            | 37,038               | 1,642                | 38,680           |
| Del Norte County Local Transportation Commission         | 44,635               | 2,384                | 47,019           |
| El Dorado County Local Transportation Commission         | 298,480              | 20,171               | 318,651          |
| Fresno County Council of Governments                     | 1,743,854            | 310,501              | 2,054,355        |
| Glenn County Local Transportation Commission             | 49,385               | 1,388                | 50,773           |
| Humboldt County Association of Governments               | 225,020              | 38,194               | 263,214          |
| Imperial County Transportation Commission                | 313,607              | 28,946               | 342,553          |
| Inyo County Local Transportation Commission              | 31,613               | 0                    | 31,613           |
| Kern Council of Governments                              | 1,553,684            | 94,349               | 1,648,033        |
| Kings County Association of Governments                  | 258,983              | 10,322               | 269,305          |
| Lake County/City Council of Governments                  | 113,091              | 5,815                | 118,906          |
| Lassen County Local Transportation Commission            | 48,287               | 2,178                | 50,465           |
| Los Angeles County Metropolitan Transportation Authority | 16,608,322           | 21,995,875           | 38,604,197       |
| Madera County Local Transportation Commission            | 273,418              | 8,877                | 282,295          |
| Mariposa County Local Transportation Commission          | 28,447               | 851                  | 29,298           |
| Mendocino Council of Governments                         | 151,048              | 11,164               | 162,212          |
| Merced County Association of Governments                 | 492,828              | 23,128               | 515,956          |
| Modoc County Local Transportation Commission             | 14,278               | 1,255                | 15,533           |
| Mono County Local Transportation Commission              | 21,329               | 32,922               | 54,251           |
| Transportation Agency for Monterey County                | 737,915              | 228,913              | 966,828          |
| Nevada County Local Transportation Commission            | 168,750              | 8,068                | 176,818          |
| Orange County Transportation Authority                   | 5,339,630            | 1,920,979            | 7,260,609        |
| Placer County Transportation Planning Agency             | 545,496              | 77,027               | 622,523          |
| Plumas County Local Transportation Commission            | 31,756               | 4,978                | 36,734           |
| Riverside County Transportation Commission               | 4,196,536            | 675,953              | 4,872,489        |
| Council of San Benito County Governments                 | 112,364              | 1,765                | 114,129          |
| San Bernardino County Transportation Authority           | 3,711,888            | 783,924              | 4,495,812        |
| San Joaquin Council of Governments                       | 1,355,085            | 300,836              | 1,655,921        |
| San Luis Obispo Area Council of Governments              | 469,718              | 32,700               | 502,418          |
| Santa Barbara County Association of Governments          | 751,874              | 190,308              | 942,182          |
| Santa Cruz County Transportation Commission              | 443,441              | 406,657              | 850,098          |
| Shasta Regional Transportation Agency                    | 303,016              | 15,829               | 318,845          |
| Sierra County Local Transportation Commission            | 5,331                | 207                  | 5,538            |
| Siskiyou County Local Transportation Commission          | 72,829               | 3,163                | 75,992           |
| Stanislaus Council of Governments                        | 934,545              | 52,899               | 987,444          |
| Tehama County Transportation Commission                  | 109,010              | 2,268                | 111,278          |
| Trinity County Transportation Commission                 | 26,710               | 888                  | 27,598           |
| Tulare County Association of Governments                 | 819,265              | 85,195               | 904,460          |
| Tuolumne County Transportation Council                   | 91,404               | 2,369                | 93,773           |
| Ventura County Transportation Commission                 | 1,394,011            | 228,600              | 1,622,611        |
| State Totals                                             | \$ 66,403,031        | \$ 66,403,031        | \$ 132,806,062   |



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

August 31, 2026

County Auditors  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Low Carbon Transit Operations Program**

Pursuant to Health and Safety Code section 39719(b)(1)(B), the State Controller's Office shall allocate five percent of the annual proceeds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program. The allocation is made according to the requirements of the Low Carbon Transit Operations Program and pursuant to the distribution formula in sections 99312(b) or (c), 99313, and 99314 of the Public Utilities Code. Enclosed is a schedule that provides the amounts available for the final two quarters of the Fiscal Year 2025-26 Low Carbon Transit Operations Program.

Please contact Lucas Rasmussen by telephone at (916) 323-1374 or email at [LRasmussen@sco.ca.gov](mailto:LRasmussen@sco.ca.gov) with any questions or for additional information. Thank you.

Sincerely,

Evelyn Calderon-Yee  
Bureau Chief, Bureau of Payments

Enclosure:  
Low Carbon Transit Operations Program Eligible Allocation Summary

**STATE CONTROLLER'S OFFICE**  
**LOW CARBON TRANSIT OPERATIONS PROGRAM**  
**FISCAL YEAR 2025-26 - ELIGIBLE ALLOCATION SUMMARY - CYCLE B**  
**AUGUST 31, 2026**

| Regional Entity                                          | PUC 99313 Allocation | PUC 99314 Allocation | Total Allocation |
|----------------------------------------------------------|----------------------|----------------------|------------------|
|                                                          | A                    | B                    | C = (A + B)      |
| Metropolitan Transportation Commission                   | \$ 8,248,986         | \$ 22,797,030        | \$ 31,046,016    |
| Sacramento Area Council of Governments                   | 2,171,367            | 737,317              | 2,908,684        |
| San Diego Association of Governments                     | 1,025,118            | 253,422              | 1,278,540        |
| San Diego Metropolitan Transit System                    | 2,519,841            | 1,043,386            | 3,563,227        |
| Tahoe Regional Planning Agency                           | 118,697              | 6,723                | 125,420          |
| Alpine County Transportation Commission                  | 1,268                | 96                   | 1,364            |
| Amador County Transportation Commission                  | 42,623               | 1,524                | 44,147           |
| Butte County Association of Governments                  | 223,578              | 12,128               | 235,706          |
| Calaveras County Local Transportation Commission         | 48,182               | 593                  | 48,775           |
| Colusa County Local Transportation Commission            | 23,730               | 1,052                | 24,782           |
| Del Norte County Local Transportation Commission         | 28,597               | 1,528                | 30,125           |
| El Dorado County Local Transportation Commission         | 191,234              | 12,923               | 204,157          |
| Fresno County Council of Governments                     | 1,117,276            | 198,936              | 1,316,212        |
| Glenn County Local Transportation Commission             | 31,641               | 889                  | 32,530           |
| Humboldt County Association of Governments               | 144,169              | 24,471               | 168,640          |
| Imperial County Transportation Commission                | 200,926              | 18,545               | 219,471          |
| Inyo County Local Transportation Commission              | 20,254               | 0                    | 20,254           |
| Kern Council of Governments                              | 995,435              | 60,449               | 1,055,884        |
| Kings County Association of Governments                  | 165,929              | 6,613                | 172,542          |
| Lake County/City Council of Governments                  | 72,457               | 3,726                | 76,183           |
| Lassen County Local Transportation Commission            | 30,937               | 1,396                | 32,333           |
| Los Angeles County Metropolitan Transportation Authority | 10,640,846           | 14,092,618           | 24,733,464       |
| Madera County Local Transportation Commission            | 175,177              | 5,688                | 180,865          |
| Mariposa County Local Transportation Commission          | 18,226               | 545                  | 18,771           |
| Mendocino Council of Governments                         | 96,776               | 7,153                | 103,929          |
| Merced County Association of Governments                 | 315,752              | 14,818               | 330,570          |
| Modoc County Local Transportation Commission             | 9,148                | 804                  | 9,952            |
| Mono County Local Transportation Commission              | 13,665               | 21,093               | 34,758           |
| Transportation Agency for Monterey County                | 472,777              | 146,663              | 619,440          |
| Nevada County Local Transportation Commission            | 108,117              | 5,169                | 113,286          |
| Orange County Transportation Authority                   | 3,421,067            | 1,230,759            | 4,651,826        |
| Placer County Transportation Planning Agency             | 349,496              | 49,350               | 398,846          |
| Plumas County Local Transportation Commission            | 20,346               | 3,189                | 23,535           |
| Riverside County Transportation Commission               | 2,688,694            | 433,079              | 3,121,773        |
| Council of San Benito County Governments                 | 71,991               | 1,131                | 73,122           |
| San Bernardino County Transportation Authority           | 2,378,183            | 502,255              | 2,880,438        |
| San Joaquin Council of Governments                       | 868,194              | 192,744              | 1,060,938        |
| San Luis Obispo Area Council of Governments              | 300,946              | 20,950               | 321,896          |
| Santa Barbara County Association of Governments          | 481,721              | 121,924              | 603,645          |
| Santa Cruz County Transportation Commission              | 284,110              | 260,543              | 544,653          |
| Shasta Regional Transportation Agency                    | 194,141              | 10,141               | 204,282          |
| Sierra County Local Transportation Commission            | 3,415                | 133                  | 3,548            |
| Siskiyou County Local Transportation Commission          | 46,661               | 2,026                | 48,687           |
| Stanislaus Council of Governments                        | 598,757              | 33,892               | 632,649          |
| Tehama County Transportation Commission                  | 69,842               | 1,453                | 71,295           |
| Trinity County Transportation Commission                 | 17,113               | 569                  | 17,682           |
| Tulare County Association of Governments                 | 524,898              | 54,584               | 579,482          |
| Tuolumne County Transportation Council                   | 58,562               | 1,518                | 60,080           |
| Ventura County Transportation Commission                 | 893,134              | 146,462              | 1,039,596        |
| State Totals                                             | \$ 42,544,000        | \$ 42,544,000        | \$ 85,088,000    |

must be submitted to accrue funding. Funding may accrue for up to four years. Any fund accrual requires SRTA Board of Directors' approval.

C. Contracting

1. Once projects have been approved by the SRTA Board of Directors, they will be referenced in and attached to a local agency's sub-recipient cooperative agreement with SRTA or amended into an existing agreement.
2. If the grantee does not have a sub-recipient agreement with SRTA or cannot enter into a sub-recipient agreement, the grantee will be required to enter into a technical services agreement with SRTA. If the grantee cannot enter into a sub-recipient agreement and/or technical services agreement with SRTA, SRTA may be unable to award SGR funds to the grantee.
3. No work can begin on a project until a sub-recipient cooperative agreement or technical services agreement is fully executed or amended.

D. Invoicing

1. Invoices will be paid on a reimbursement basis for work completed, dependent on receiving SGR allocations from the SCO. Local agencies will provide sufficient documentation to support any invoice. Project updates must be provided quarterly to SRTA in writing.
2. Local agencies will inform SRTA of project completion in writing within 30 days of completion.

## **CHAPTER 3.27 – LOW CARBON TRANSIT OPERATIONS PROGRAM POLICY**

(Adopted 10-20-2020)

### **3.27.010 – PROGRAM OVERVIEW**

- A. The Low Carbon Transit Operations Program (LCTOP) is a noncompetitive, formula program funded by the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 with Senate Bill 862. Funds are deposited into the State Transit Assistance account and then distributed by formula, with half of the LCTOP funds being allocated to regional agencies according to population (Public Utilities Code (PUC) 99313) and half of the LCTOP funds allocated to transit agencies according to transit operator revenues (PUC 99314). The Shasta Regional Transportation Agency (SRTA) is responsible for overseeing project selection for the population-based LCTOP fund allocations, not the transit operator revenues-based fund allocations. Therefore, this policy addresses the population-based (PUC 99313) regional allocations only.
- B. The purpose of the LCTOP is to provide operating and capital assistance to transit agencies with the goal of reducing greenhouse gas (GHG) emissions and improving transit ridership and mobility—with an emphasis on serving Disadvantaged Communities and low-income communities.

- C. SRTA's role in this program is to drive the development of joint local-regional projects that best meet LCTOP guidelines, SRTA priorities, regional and local transit plans, and implement the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).
- D. Additional details are available in the most current LCTOP Guidelines published by the Caltrans Division of Rail and Mass Transportation, located at <http://www.dot.ca.gov/dmrt/splctop.html>. LCTOP Guidelines supersede information presented in this policy.

### **3.27.20 – PROJECT ELIGIBILITY**

- A. LCTOP funds provide operating and capital assistance to transit agencies for projects that reduce GHG emissions and improve transit mobility. Projects should be prioritized to benefit DACs and low-income communities. Project eligibility is defined per PUC Section 75230(f) (1-3) and is summarized below.
- B. Eligible Projects and Expenses:
  - 1. Expenditures that directly enhance or expand transit service by supporting new or expanded bus or rail services, or expanded intermodal transit facilities, and may include equipment acquisition, fueling, and maintenance, and other costs to operate those services or facilities.
  - 2. Operational expenditures that increase transit mode share.
  - 3. Expenditures related to the purchase of zero-emission buses, including electric buses, and the installation of the necessary equipment and infrastructure to operate and support these zero-emission buses.
- C. Ineligible Projects and Expenses:
  - 1. The program is not based on reimbursements; therefore, Lead Agencies cannot expend LCTOP funds on costs incurred prior to LCTOP award/approval. Additionally, any request or expenditure identifying a phase prior to construction will likely be ineligible for the program.
  - 2. Projects must start within six months after SRTA, or transit operator(s) receive(s) LCTOP funds from the State Controller's Office (SCO). Apportionments will not be held by the SCO into the following year and should be expended/planned for annually according to the LCTOP Guidelines. Recipients have the ability to fund "new or expanded services" with single or multiple years of LCTOP funding as long as the agency is not supplanting funds; services are considered to be new for a specific timeframe (see the most current LCTOP Guidelines), and after that must secure alternative funding.

### **3.27.30 – REGIONAL FUNDING PRIORITIES**

- A. SRTA will support the development and implementation of projects that best achieve the state's

LCTOP goals, meet the transit needs of the region, and make progress toward transit-related objectives and targets in SRTA's RTP/SCS and other regional planning documents (e.g. short/long-range transit plans, annual Unmet Transit Needs Assessment, transit asset management plan, etc.).

- B. SRTA will prioritize funding to projects that show they have the potential to reduce GHGs, increase transit mobility, or lead to the implementation of zero-emission technology. The following priorities, in order of priority, will generally guide project selection:
  - 1. Specialized and demonstration transit projects approved by the board of directors as part of the Unmet Transit Needs Assessment that seek to increase transit mobility and efficiency while reducing emissions, including any needed capital costs to implement such services;
  - 2. Operational projects that increase transit mode share or efficiency;
  - 3. Targeted reduced or free fare programs that encourage increased transit ridership;
  - 4. Replacement or modernization of rolling stock, including replacement of diesel or gas vehicles with hybrid or zero-emission vehicles and the supporting equipment and infrastructure; and
  - 5. New zero-emission vehicles and the supporting equipment and infrastructure.

### **3.27.040 – SRTA AND PARTNER ROLES**

- A. The SCO is responsible for LCTOP accounting, determining, and publishing available funding amounts, and distributing funds to approved recipients.
- B. The California Air Resources Board (CARB) is responsible for developing the methodologies for quantifying and reporting of GHG emissions reductions and other co-benefits and working with Caltrans to determine the eligibility of the projects submitted by the Lead Agency (SRTA for the Shasta County regional allocation) for funding.
- C. In coordination with CARB, Caltrans is responsible for administering the LCTOP Program, including providing technical assistance and guidance to local agencies in preparing requests for funds, evaluating agencies' requests for funds, and reviewing and providing concurrence on agency-submitted projects.
- D. SRTA is responsible for the following activities:
  - 1. Maintain a separate bank account for LCTOP funds;
  - 2. Submit an Authorized Agent Form identifying the agent who has the authority to act on behalf of SRTA and a Certifications and Assurances Form (requires board of directors approval);
  - 3. Submit a board-approved Allocation Request annually during the open call for projects (including Allocation Request Form, Quantification Methodology Tool, Funding Plan, Disadvantaged Communities and/or Low-Income Communities Maps, etc.).
  - 4. Submit all required reporting including Semi-Annual Reports, Close-Out Reports, Expenditure Reports, and any additional reporting initiated by CARB and/or Caltrans.

### 3.27.050 – ADDITIONAL PROCEDURES

A. Allocation Request Modification (Corrective Action Plan)

A Corrective Action Plan (CAP) is required in order to change an approved Allocation Request. Board approval of the CAP is required if the Authorized Agent and/or Certifications and Assurances for any involved agencies/projects has changed substantially. A CAP also requires Caltrans and CARB approval.

B. Fund Accrual

A full Allocation Request must be submitted each year. Unrequested funds will not be held by the SCO for a future request and may be reallocated to other eligible agencies.

C. Annual LCTOP Timeline (per the Fiscal Year (FY) 2019/20 Guidelines)

|                                                                                                               |             |
|---------------------------------------------------------------------------------------------------------------|-------------|
| Caltrans posts LCTOP guidelines for upcoming FY funds. SCO notifies agencies of available funding for the FY. | January     |
| SRTA/Transit Operator Allocation Requests Due to Caltrans                                                     | March       |
| Caltrans and CARB approve projects and submit to SCO                                                          | Mid-June    |
| SCO releases project funding to SRTA                                                                          | June 30     |
| Semi-Annual Report due to Caltrans (on data October 1 – March 31)                                             | May 15      |
| Semi-Annual Report due to Caltrans (on data April 1 – September 30)                                           | November 15 |

### 3.27.060 – CONTRACTING

- A. Once projects have been approved by the SRTA Board of Directors, Caltrans and CARB, projects will be referenced in, and attached to, a transit operator’s sub-recipient cooperative agreement with SRTA, as applicable. If the operator does not have a sub-recipient agreement with SRTA or cannot enter into a sub-recipient agreement, the operator may be required to enter into a technical services agreement with SRTA.

### 3.27.070 – PROJECT MANAGEMENT AND DELIVERY

- A. Invoices will be paid on a reimbursement basis for work completed. Transit operators will provide documentation sufficient to support any invoice, and, at a minimum, provide quarterly updates to SRTA in writing. Transit operators will work with SRTA to provide all information necessary for submitting complete semi-annual and close-out reports to Caltrans. Transit operators will inform SRTA of project completion in writing.



# RESOLUTION 26-09

## A RESOLUTION OF THE SHASTA REGIONAL TRANSPORTATION AGENCY DELEGATING AUTHORITY TO THE EXECUTIVE DIRECTOR TO BE THE AUTHORIZED AGENT FOR THE FISCAL YEAR 2025/26 LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDS

**WHEREAS**, the Shasta Regional Transportation Agency (SRTA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, SRTA received an allocation of \$303,016 (Cycle A) and \$194,141 (Cycle B) in regional (PUC 99313) LCTOP funds for fiscal year (FY) 2025/26; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the California Department of Transportation (Caltrans) as the administrative agency for the LCTOP; and

**WHEREAS**, Caltrans has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors; and

**WHEREAS**, the SRTA Board of Directors wishes to delegate authority to execute LCTOP authorized agent forms to the executive director.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Shasta Regional Transportation Agency, that SRTA hereby:

1. Contributes \$303,016 (Cycle A) and \$194,141 (Cycle B) in FY 2025/26 LCTOP funds to the Redding Area Bus Authority for eligible free fares and expanded microtransit services; and
2. Agrees to comply with all conditions and requirements set forth in the LCTOP Authorized Agent documents and applicable statutes, regulations, and guidelines for LCTOP funded transit projects; and
3. Authorizes the Executive Director to execute all required documents of the LCTOP program and any amendments thereto with Caltrans.

**PASSED AND ADOPTED** this 30th day of September 2026, by the Board of Directors of the Shasta Regional Transportation Agency.

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**Kevin W. Crye, Chair**  
Shasta Regional Transportation Agency

**ATTEST:**

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**Sean Tiedgen, AICP, Executive Director**  
Shasta Regional Transportation Agency