

STAFF REPORT



MEETING DATE:	September 30, 2026
SUBJECT:	Approve Action Minutes of the June 24, 2026, SRTA Board of Directors Meeting
AGENDA ITEM:	7-1
STAFF CONTACT:	Amy Lindsey, Executive Assistant

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the June 24, 2026, SRTA Board of Directors meeting.

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the June 24, 2026, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
Wednesday, June 24, 2026, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, <https://www.srta.ca.gov/AgendaCenter>.)

Item #1 Call to Order/Roll Call

Chair Crye called the meeting to order at 9:04 a.m.

Board members Audette, Harmon, Kelstrom, Watkins, and alternate Gallier (filling in for member Gallagher) were present. Board member Resner was absent.

Item #2 Pledge of Allegiance

Item #3 Staff Introductions

Item #4 Workshop – None

Item #5 Presentation – None

Item #6 Public Comment Period

California Consulting Associate Sarah Gorman introduced herself and shared about grant writing services California Consulting can provide to government agencies.

Consent Calendar

Item #7-1 Approve Action Minutes of the April 30, 2026, SRTA Board of Directors Meeting

Item #7-2 Receive Future Meeting Schedule Through June 2027—Information Item Only

Item #7-3 Receive Correspondence—Information Item Only

Item #7-4 Receive Cash Disbursements Report for April - May 2026

Item #7-5 Receive Performance Update on Investments for April and May 2026

Item #7-6 Receive SRTA Comprehensive Budget to Actual Report Through Third Quarter of Fiscal Year 2025/26

Item #7-7 Receive Redding Area Bus Authority's Coordinated Transportation Services Agency (CTSA) Report Through Third Quarter of Fiscal Year 2025/26—Information Only

- Item #7-8 Approve the Fiscal Year 2026/27 California State of Good Repair Program Project List for Public Transit Capital Improvements in Resolution 26-06 and Approve Transfer of Regional Zero Emission Vehicle Infrastructure Project Funding to the Redding Area Bus Authority
- Item #7-9 Approve Federal Transit Administration Section 5311 Projects for Rural Transit Needs for Federal Fiscal Year 2026
- Item #7-10 Approve the Redding Area Bus Authority's Federal Transit Administration Section 5311(f) Intercity Bus Program Applications for Federal Fiscal Year 2026 to Operate Route 299X – Burney Express, and I-5 Service Between Redding and Sacramento Pending RABA Submittal and Staff Review
- Item #7-11 Authorize the Executive Director to Execute a Contract for Legal Services
- Item #7-12 Approve Fiscal Year (FY) 2025/26 Regional Surface Transportation Program (RSTP) Project List
- Item #7-13 Approve Purchase Card (P Card) Policy

By motion made, seconded (Kelstrom/Harmon) and unanimously carried, the Consent Calendar passed.

Regular Calendar

Item #8 Executive Director's Report—Information Item Only

A verbal report was provided regarding the following updates: 1) SRTA received a letter from the California Air Resources Board (CARB) approving SRTA's 2022 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) and confirming the plan would achieve the region's greenhouse gas reduction target of negative four percent (-4%) by 2035; 2) Mr. Tiedgen will be attending the June California Transportation Commission (CTC) meeting as SRTA and Caltrans District 2 have items requesting allocation of previously awarded grant funds for the Fix 5 Cascade Gateway Project. Caltrans District 2 will provide a project update at the end of this year or early next year; 3) Executive Director Tiedgen and Vice-Chair Audette attended a CALCOG Legislative Day and board meeting.

Item #9 Receive SRTA Board Members Reports on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)— Information Item Only

Vice-Chair Audette attended a CALCOG Legislative Day and board meeting and gave a brief update to the board.

Item #10 Hold Fiscal Year 2026/27 Unmet Transit Needs Public Hearing and Approve Fiscal Year 2026/27 Annual Transit Needs Assessment, Unmet Transit Needs Findings in Resolution 26-05, Transportation Development Act (TDA) Budget, and TDA Payment Instructions

It is recommended that the SRTA Board of Directors:

1. Hold a public hearing to receive public comments on unmet transit needs;
2. Approve the FY 2026/27 Transit Needs Assessment and Unmet Transit Needs recommendations;
3. Authorize the Chair to sign Resolution 26-05, finding that there are no unmet transit needs considered reasonable to meet in FY 2026/27;
4. Approve the FY 2026/27 TDA Budget of Apportionments and Transit Obligations;
5. Approve payment instructions to the Shasta County Auditor-Controller; and
6. Authorize the executive director to make minor administrative amendments to the TDA Budget and payment instructions as appropriate.

Senior Transportation Planner Jennifer Pollom and Chief Fiscal Officer Jessica Carlson presented staff recommendations and answered board questions.

Public hearing was opened.

No one wished to speak.

Public hearing was closed.

Board member Watkins made a motion to authorize the chair to sign Resolution 26-05, and that there are no unmet transportation needs in Shasta County. By motion made, seconded (Watkins/Kelstrom) and unanimously carried, the staff recommendations passed.

At the direction of Executive Director Tiedgen for clarity, board members Watkins and Kelstrom amended their motion to include approval of staff recommendations 2, 4, 5, and 6. By motion made, seconded (Watkins/Kelstrom) and unanimously carried, staff recommendations passed.

Item #11 Review and Comment on Draft 2027 Federal Transportation Improvement Program (FTIP)

It is recommended that the board of directors:

1. Review and comment on the DRAFT Shasta 2027 FTIP; and
2. Authorize the executive director to prepare the DRAFT Shasta 2027 FTIP for a 30-day public review period and make minor revisions and administrative modifications in response to public and agency comments before submitting to Caltrans for review in August 2026.

An amended staff report was presented to the board of directors correcting an error found regarding the dollar amounts listed on page 1 in the Discussion section. The correction does not affect the staff recommendations.

Assistant Transportation Planner Laurent Beauregard presented the staff recommendations. Executive Director Sean Tiedgen and Mr. Beauregard answered board questions.

Board member Harmon commented that it seems statewide there isn't a lot of money for maintenance or for the [Caltrans District 2] region and asked if more funding was being given to districts in the southern end of California or to the upcoming Olympics in LA (LA28).

Caltrans District 2 Division Manager for Transportation Planning, Tamy Quigley, addressed the board. Ms. Quigley clarified that funding is the same; however, Caltrans had an influx of emergency safety projects and director's orders which leaves less available funding for maintaining our pavement, bridges, culverts, and travel information. Caltrans is obligated to direct SHOPP funding toward those four primary assets. The LA28 Olympics was a line item in the Federal budget and is not being taken out of the SHOPP apportionment that Caltrans receives.

By motion made, seconded (Kelstrom/Watkins) and unanimously carried, staff recommendations 1 and 2 passed.

Item #12 Approve Fiscal Year 2026/27 Comprehensive Budget

It is recommended that the board of directors approve the FY 2026/27 Comprehensive Budget.

Chief Fiscal Officer Jessica Carlson presented the staff recommendations. Executive Director Tiedgen answered board questions. Mr. Tiedgen stated that SRTA's tenant for Suite 201 will not be renewing their lease in October and staff will actively look for a new tenant.

By motion made, seconded (Crye/Kelstrom) and unanimously carried, the staff recommendations passed.

Item #13 Receive Legislative Update and Provide Direction Regarding Bill Positions

It is recommended that the board of directors receive an update on current legislative activities and provide direction to the executive director regarding proposed positions on various items.

Executive Director Sean Tiedgen presented the staff recommendation and answered board questions.

The SRTA Board of Directors gave staff direction and made the following motions:

- **SB 1087 (Cabaldon)** – The SRTA Board of Directors will take an ***oppose unless amended position***. Board member Audette will work with Executive Director Tiedgen on language. By motion made, seconded (Crye/Kelstrom) and unanimously carried, the recommendation passed.
- **CalSTA – California Federal Surface Transportation Reauthorization Principals** – The board authorized the Executive Director to sign on to the letter through the CalSTA electronic portal. By motion made, seconded (Crye/Kelstrom) and unanimously carried, the recommendation passed.
- **ACR 162 (Gallagher)** – The Assembly and Senate have concurred in designating a portion of State Route 99 in Butte County as the Congressman Doug LaMalfa Memorial Highway. SRTA submitted comments in support of the bill. Executive Director Tiedgen will provide updates to the board when available.

Item #14 Receive Update and Preview of the Shasta Regional Planning Dashboard

It is recommended that the board of directors receive an update and see a preview of the Shasta Regional Planning Data Dashboard, an online regional planning information tool.

Associate Transportation Planner Moein Khaloei presented the staff recommendation. Mr. Khaloei and Executive Director Sean Tiedgen answered board questions.

At the request of Chair Crye, SRTA staff will send access links to the board at the end of July. Vice-Chair Audette suggested reviewing community queries on the website over time and adding prompts or links to commonly requested information.

Update only, no motion made.

Item #15 Receive Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings

It is recommended that the SRTA Chair inquire if any board of directors' members would like to suggest items or topics for discussion at a future meeting.

Board member Kelstrom requested a presentation from Caltrans District 2 on the Silver Bridge and State Highway 44 Roundabout. Board members concurred.

Chair Crye stated that he would like to encourage staff to see what's possible in working in conjunction with the city of Redding and local agencies for project ideas to pursue funding for bridges and other facilities.

Item #16 Adjourn

There being no other business to discuss, Chair Crye adjourned the meeting at 10:35 a.m.

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
SMT/acf