STAFF REPORT

MEETING DATE:	**June 27, 2017**
SUBJECT:	**Approve Disbursements**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of April 1, 2017, to May 31, 2017.

Daniel S. Little, AICP, Executive Director

Attachments: SRTA Disbursements, April 1, 2017, to May 31, 2017

Shasta Regional Transportation Agency
Umpqua Bank Operating
April 1 to May 31, 2017

10:01 AM
05/30/2017
Accrual Basis

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	04/01/2017	Debit Card	Facebook	Outreach Ads	5.12
Bill Pmt -Check	04/01/2017	Debit Card	Facebook	Outreach Ads	3.74
General Journal	04/03/2017	1051	Umpqua Bank	Semi-Annual Loan Interest Payment on East St Building	12,709.13
Bill Pmt -Check	04/03/2017	2714	A Plus Safety LLC	CPR Class	585.00
Bill Pmt -Check	04/03/2017	2715	CalPERS-Fiscal Services	Unfunded Liability	1.48
Bill Pmt -Check	04/03/2017	2721	Charter Business	Internet Service	129.98
Bill Pmt -Check	04/03/2017	2716	EAP Inc.	April 2017 EAP Fee	75.00
Bill Pmt -Check	04/03/2017	2717	FP Mailing Solutions	Postage Meter Rental	96.36
Bill Pmt -Check	04/03/2017	2718	New Venture Advisors LLC	Food Hub Consultant	11,500.00
Bill Pmt -Check	04/03/2017	2719	Office Depot	Office Supplies	95.60
Bill Pmt -Check	04/03/2017	2720	Siskiyou Elevator	Elevator maintenance	250.00
Bill Pmt -Check	04/03/2017	2722	Toole Design Group	Go Shasta Consultant- Feb 2017	49,665.54
Bill Pmt -Check	04/03/2017	2723	Utility Telephone	April Telephone	326.08
Bill Pmt -Check	04/03/2017	2724	Western Business Products	Copier maintenance	81.68
Bill Pmt -Check	04/04/2017	Payroll	Dan Wayne	SB 375 Wkg Grp Travel	188.55
Bill Pmt -Check	04/06/2017	Debit Card	Bike Barn	Bicycles for Go Shasta Trip	482.63
Bill Pmt -Check	04/06/2017	Debit Card	Enterprise	Van for Trip to Davis	367.18
Bill Pmt -Check	04/06/2017	Debit Card	Pluto's Catering	Go Shasta Trip Catering	316.85
Bill Pmt -Check	04/06/2017	Debit Card	UC Davis	Parking for Go Shasta Trip	18.00
Bill Pmt -Check	04/10/2017	Debit Card	Jobs Available Inc.	Subscription	45.00
Bill Pmt -Check	04/10/2017	2727	City of Redding Utilities	Utilities	99.18
Bill Pmt -Check	04/10/2017	2733	PG&E	Natural Gas- 202A	59.13
Bill Pmt -Check	04/10/2017	2729	City of Redding Utilities	Utilities	289.52
Bill Pmt -Check	04/10/2017	2735	PG&E	Natural Gas- Common	13.55
Bill Pmt -Check	04/10/2017	2725	Air-O Service	Filter Service on Building	729.57
Bill Pmt -Check	04/10/2017	2738	Apex Technology Management	Computer Maintenance	1,743.47
Bill Pmt -Check	04/10/2017	2726	Arakadin Inc. (AT Conference)	Conference Calls	67.28
Bill Pmt -Check	04/10/2017	2728	City of Redding Utilities	Utilities	315.43
Bill Pmt -Check	04/10/2017	2730	Dan Wayne	Van Gas Reimbursement for Davis Trip	56.42
Bill Pmt -Check	04/10/2017	2731	Mary Rickert	Calcog Conf Travel Reimbursement	649.61
Bill Pmt -Check	04/10/2017	2732	North State Security	Security	211.00
Bill Pmt -Check	04/10/2017	2734	PG&E	Natural Gas- 202B	19.28
Bill Pmt -Check	04/10/2017	2736	Signarama	New Sign Deposit-Suite 202	371.90
Bill Pmt -Check	04/10/2017	2737	Tig Tech Inc.	Railing in Front of Building	1,710.00
Bill Pmt -Check	04/10/2017	2739	Kristen Schreder	CalCOG Conf Travel Reimbursement	796.98
General Journal	04/14/2017	1061	Teamwork HR	Payroll Ending April 14, 2017	33,982.63
Bill Pmt -Check	04/20/2017	Payroll	Keith Williams	CBAC Mtg Travel Reimbursement	207.55
Bill Pmt -Check	04/20/2017	Debit Card	APBP	Webinar Renewal for 12 Months	500.00
Bill Pmt -Check	04/21/2017	2740	A Plus Safety LLC	AED Unit	1,071.43
Bill Pmt -Check	04/21/2017	2741	Amy Lindsey	April Petty Cash Reimbursement	74.03
Bill Pmt -Check	04/21/2017	2742	AT&T Mobility	Cell Phone	132.68
Bill Pmt -Check	04/21/2017	2743	Kenny, Snowden & Norine	Legal Fees	375.00
Bill Pmt -Check	04/21/2017	2744	Mobility Planners	Sunday Service Consultant	1,672.04
Bill Pmt -Check	04/21/2017	2745	New Venture Advisors LLC	Food Hub Consultant #5	8,900.00
Bill Pmt -Check	04/21/2017	2746	Office Depot	Office Supplies	146.19
Bill Pmt -Check	04/21/2017	2747	Record Searchlight	Public Notice	166.50
Bill Pmt -Check	04/21/2017	2748	The Pun Group	Partial payment on 16-17 Audit	9,000.00
Bill Pmt -Check	04/21/2017	2749	Western Business Products	Copier maintenance	282.64
Bill Pmt -Check	04/21/2017	2750	World Telecom	Cordless Phone	598.31
Bill Pmt -Check	04/25/2017	Payroll	Brett Setterfield	Travel - CA Trans Planning Conference	611.38

Bill Pmt -Check	04/25/2017	Debit Card	Amazon.com	Tapes for Recorder	128.47
Bill Pmt -Check	04/26/2017	2751	Center for Policy and Research	Consultant on Human Services Trans Plan	2,528.50
Bill Pmt -Check	04/26/2017	2755	Charter Business	Internet Service	129.98
Bill Pmt -Check	04/26/2017	2752	Civic Plus	Licenses	4,231.40
Bill Pmt -Check	04/26/2017	2753	Forest Design	April Landscaping	255.00
Bill Pmt -Check	04/26/2017	2754	Shasta Senior Nutrition	March 2017 CTSA	23,307.12
Bill Pmt -Check	04/28/2017	Debit Card	US Post Office	2017-18 ICAP Postage	13.30
General Journal	04/28/2017	1071	Teamwork HR	Payroll Ending April 28, 2017	41,618.05
General Journal	04/30/2017	1080	SRTA	Balance Adjustment	0.05
Bill Pmt -Check	05/01/2017	Debit Card	FiltersFast.Com	Refrigerator Filters	107.85
Bill Pmt -Check	05/01/2017	Debit Card	Facebook	Outreach Ads	15.42
Bill Pmt -Check	05/02/2017	Payroll	Brett Setterfield	Local Mileage Reimbursement	17.82
Bill Pmt -Check	05/03/2017	2758	City of Redding- Public Works	Hilltop Corridor project	2,359.26
Bill Pmt -Check	05/03/2017	2757	City of Redding- Public Works	Victor Ave Corridor Project	5,105.89
Bill Pmt -Check	05/03/2017	2759	Apex Technology Management	Computer Maintenance	1,842.47
Bill Pmt -Check	05/03/2017	2760	Arakadin Inc. (AT Conference)	April Conference Calls	11.37
Bill Pmt -Check	05/03/2017	2761	New Venture Advisors LLC	Food Hub Consultant	8,900.00
Bill Pmt -Check	05/03/2017	2762	North State Security	Security Response	32.50
Bill Pmt -Check	05/03/2017	2763	Office Depot	Office Supplies	219.00
Bill Pmt -Check	05/03/2017	2764	Pages	Poster Printing	45.90
Bill Pmt -Check	05/03/2017	2765	Resource Conservation District of Tehama	Crowley Gulch Project	2,301.20
Bill Pmt -Check	05/03/2017	2766	Shasta Senior Nutrition	Infrastructure Study Consultant	14,487.04
Bill Pmt -Check	05/03/2017	2767	Utility Telephone	May telephone	339.25
Bill Pmt -Check	05/03/2017	2768	Western Business Products	Excess Copies	694.09
Bill Pmt -Check	05/11/2017	2773	City of Redding Utilities	Utilities	278.03
Bill Pmt -Check	05/11/2017	2776	PG&E	Common Natural Gas	12.35
Bill Pmt -Check	05/11/2017	2771	City of Redding Utilities	Utilities	98.14
Bill Pmt -Check	05/11/2017	2777	PG&E	202A Natural Gas	19.40
Bill Pmt -Check	05/11/2017	2769	Benefit Resource	Monthly Adm Fee and Annual Compliance Fee	425.00
Bill Pmt -Check	05/11/2017	2770	Citilabs	License 7/1/16 to 6/30/2017	6,600.00
Bill Pmt -Check	05/11/2017	2772	City of Redding Utilities	Utilities	324.73
Bill Pmt -Check	05/11/2017	2774	EAP Inc.	EAP Monthly Fee	75.00
Bill Pmt -Check	05/11/2017	2775	North State Security	April Security	227.70
Bill Pmt -Check	05/11/2017	2778	PG&E	202B Natural Gas	17.64
Bill Pmt -Check	05/11/2017	2779	Record Searchlight	Public Notice	588.30
Bill Pmt -Check	05/11/2017	2780	Redding Recreation	Dickerson Monument (from private donations)	2,898.37
Bill Pmt -Check	05/11/2017	2781	Toole Design Group	Go Shasta Consultant- March	16,828.54
Bill Pmt -Check	05/11/2017	Payroll	Brett Setterfield	Travel Reimb-Super Region/Planning Conf.	282.87
Bill Pmt -Check	05/11/2017	Payroll	Dan Little	NSSR Travel Reimbursement	169.01
General Journal	05/12/2017	1083	Teamwork HR	Payroll Ending May 12, 2017	33,973.63
Bill Pmt -Check	05/15/2017	Debit Card	Tech Transfer Registrar	Class Registration	145.00
Bill Pmt -Check	05/18/2017	Debit Card	Crown Camera	Card Reader for Camera	42.89
Bill Pmt -Check	05/19/2017	Debit Card	UC Davis	Pooling and Pricing Workshop Registration	45.00
Bill Pmt -Check	05/24/2017	Debit Card	Bed Bath & Beyond	Break Room Waste Container	85.79
Bill Pmt -Check	05/24/2017	2782	Alliant Insurance Services, Inc.	2017-18 Crime Policy	1,013.00
Bill Pmt -Check	05/24/2017	2783	Apex Technology Management	Computer Maintenance	63.50
Bill Pmt -Check	05/24/2017	2784	Interwest Consulting Group	GIS On-Call	270.00
Bill Pmt -Check	05/24/2017	2785	MJM Services	Janitorial	925.00
Bill Pmt -Check	05/24/2017	2786	New Venture Advisors LLC	Food Hub Consultant	5,150.00
Bill Pmt -Check	05/24/2017	2787	Western Business Products	Copier maintenance	282.64
Bill Pmt -Check	05/25/2017	2788	Apex Technology Management	Shasta County RTPA	1,743.47
Bill Pmt -Check	05/25/2017	2789	AT&T Mobility	Cell Phone	136.34
Bill Pmt -Check	05/25/2017	2790	Forest Design	Landscaping	270.00
Bill Pmt -Check	05/25/2017	2791	Kenny, Snowden & Norine	legal fees	360.00
Bill Pmt -Check	05/25/2017	2792	Office Depot	office Supplies	373.41
Bill Pmt -Check	05/25/2017	2793	Siskiyou Elevator	Elevator Testing	1,500.00

Bill Pmt -Check	05/25/2017	2794	Stephens Electrical	Electric Repair	1,537.85
Bill Pmt -Check	05/25/2017	Debit Card	Creative Cloud	Software Licenses	599.88
Bill Pmt -Check	05/25/2017	Debit Card	Creative Cloud	Software Licenses	599.88
General Journal	05/26/2017	1088	Teamwork HR	Payroll Ending May 26, 2017	41,950.10
Bill Pmt -Check	05/30/2017	2795	Divine Handyman	Hang Pictures and Shelves	160.00
Bill Pmt -Check	05/30/2017	2796	Shasta Senior Nutrition	April 2017 CTSA	13,002.85
Bill Pmt -Check	05/30/2017	2797	Spectrum Business	Internet Service	129.98
Bill Pmt -Check	05/30/2017	2798	Western Business Products	Copier maintenance	91.61
Bill Pmt -Check	05/31/2017	Payroll	Brett Setterfield	Travel Reimb-Super Region/Caltrans Academy	386.55
Bill Pmt -Check	05/31/2017	Debit Card	National Seminars	Registration for Adm Assistants Conference	199.00
					384,369.00