



1255 East Street, Suite 202 • Redding, CA 96001 • (530)262-6190 • FAX (530)262-6189

E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Daniel S. Little, AICP, Executive Director

October 16, 2017

To: Aaron Casas, Associate Transportation Planner
Caltrans District 2 – Regional Planning
1657 Riverside Drive, Redding, CA 96001

From: Sean Tiedgen, AICP, Senior Transportation Planner
Shasta Regional Transportation Agency (SRTA)
1255 East Street, Suite 202, Redding, CA 96001

Subject: Update on plan to reduce Consolidated Planning Grant funds carryover balance

On June 29, 2017, SRTA submitted a memo to Caltrans documenting SRTA's plans for reducing federal Consolidated Planning Grant (CPG) carryover funds down to a level at or below 100% of SRTA's annual allocation. The FY 2017-2019 OWP serves as SRTA's plan to reduce CPG funds. This memo serves as an update to that plan, with the following activities having taken place since the previous memo was submitted:

- On October 4, 2017, SRTA received a letter from Caltrans confirming SRTA's CPG fund balances at the end of FY 2016/17. Based on the letter from Caltrans, SRTA had the following CPG balances at the end of FY 2016/17:
 - A balance of \$1,082,625.79 remains for FHWA Metropolitan Planning (PL) funds.
 - A balance of \$47,620.74 remains for FTA Section 5303 funds.
- On October 10, 2017, the SRTA Board of Directors approved Amendment #2 to the agency's budget and 2017-2019 Overall Work Program. This amendment included updates to several work elements, including estimated expenditures, and sought to maximize the use of CPG funds as much as possible. This included deferring the use of some fund sources until FY 2018/19. More information is available in the staff report, which can be found on SRTA's website here: <http://www.srta.ca.gov/DocumentCenter/View/3818>

SRTA compared the unexpended CPG funds to estimated CPG expenditures in amendment #2 to SRTA's FY 2017-2019 Overall Work Program. It's estimated that by the end of FY 2017/18 SRTA will have a CPG carryover balance that is approximately 40-42% of SRTA's annual allocation of CPG funds. This estimate varies depending on if the "low" or "high" estimates of FHWA PL and FTA 5303 fund for FY 2017/18 are used to make the comparison. Further, SRTA anticipates that by the end of FY 2018/19, CPG carryover balances could be as low as 0-7% of SRTA's annual allocation of CPG funds. Tables 1, 2 and 3 summarize our analysis on the following page.

Table 1: Consolidated Planning Grant Balance Reduction Summary

	FHWA PL Funds	FTA Section 5303 Funds
Balance of funds as of 6/30/2017	\$1,082,625.79	\$47,620.74
Net FY 17/18 Expenditures over Revenue	(\$820,548.12)	(\$35,915.72)
Estimated balance of funds as of 6/30/2018	\$262,077.67	\$11,705.02

Table 2: Estimated FY 2017-18 FHWA PL and FTA 5303 Allocations to SRTA

Fund Source	"Low"	"High"
FHWA PL	\$ 580,473	\$ 616,379
FTA 5303	\$ 68,674	\$ 72,922
Total:	\$ 649,147	\$ 689,301

Table 3: Estimated CPG Carryover Balance at end of FY 2017/18 as Percentage of Annual Allocation

	FY 17/18 Carryover	Estimated FY 17/18 Allocation	Carryover % of annual allocation
"Low Scenario"	\$ 273,782.69	\$ 649,147	42%
"High Scenario"		\$ 689,301	40%

As illustrated, SRTA anticipates a significant reduction in CPG carryover funds during FY 2017/18. This shows SRTA's commitment to meeting Caltrans' request to reduce CPG funds. We hope that Caltrans considers this action plan when evaluating project fund requests for future fiscal years. SRTA will update this memo with each amendment to SRTA's currently adopted OWP or with each new OWP until Caltrans and SRTA agree that such updates are not necessary.

C: Kathy Grah, Chief of Regional and Community Planning, Caltrans District 2

Daniel S. Little, AICP, Executive Director, Shasta Regional Transportation Agency (SRTA)