



STAFF REPORT

MEETING DATE:	February 23, 2021
SUBJECT:	Approve Formal Amendment #2 to Fiscal Year (FY) 2020/21 Overall Work Program (OWP)
AGENDA ITEM:	8-9
STAFF CONTACT:	Daniel Wayne, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors approve Formal Amendment #2 to the Fiscal Year (FY) 2020/21 Overall Work Program (OWP) pursuant to Resolution 21-02 (Attachment A) redistributing Federal Highway Administration (FHWA) Planning Carryover funds to align with work activities.

DISCUSSION:

The OWP describes the agency's planning activities and serves as the comprehensive budget for the fiscal year (July 1 through June 30). The OWP must be amended periodically to reflect changes in estimated versus actual revenues and expenditures, changes to work tasks and products, and timelines.

Formal Amendment #2 to the FY 2020/21 OWP is needed to redistribute Federal Highway Administration (FHWA) Planning Carryover funds to align with work activities. Changes have been highlighted in the amended OWP worksheets (Attachment B).

OTHER AGENCY INVOLVEMENT:

Caltrans reviews and approves all formal amendments to the OWP.

FISCAL IMPACT:

FHWA Planning Carryover funds in the amount of \$177,960 are currently located in a placeholder budget line item not associated with specific work tasks. Under Amendment #2, these funds will be used in place of Local Transportation Funds (LTF) for existing work tasks.

Daniel S. Little, AICP, Executive Director

Attachments:

- A:** Resolution 21-02: Formal Amendment #2 to the FY 2020/21 Overall Work Program (*Not available for TAC*)
- B:** Work Elements Worksheets (changes highlighted) (*Not available for TAC*)