

STAFF REPORT



MEETING DATE:	October 27, 2022
SUBJECT:	Consider and Approve Reallocation of Unused Fiscal Year 2019/20 and 2020/21 State of Good Repair Funds to New Projects
AGENDA ITEM:	10
STAFF CONTACT:	Kimiko Taguchi, Associate Transportation Planner

SUMMARY:

The Redding Area Bus Authority (RABA) requests SRTA's approval to close a selection of RABA projects funded with regional State of Good Repair (SGR) funds and requests reallocating \$127,277.62 in unused SGR funds to two new RABA FY 2022/23 SGR projects. Consistent with SRTA policies, the SRTA Board of Directors must review and approve any change in project funding for regional SGR funds.

STAFF RECOMMENDATION:

It is recommended that the board of directors adopt Resolution 22-11 (attached) to approve the reallocation of FY 2019/20 and FY 2020/21 SGR funds totaling \$127,277.62 to new FY 2022/23 projects.

DISCUSSION:

The California State of Good Repair (SGR) program is administered by Caltrans and annually provides discretionary funding for transit-related capital, rehabilitation, and maintenance projects that maintain a "state of good repair" for transit systems. Regional funds are provided to SRTA for oversight, and the board of directors allocates funds towards eligible projects. If regional priorities change, a modified project list can be submitted to Caltrans if the SRTA Board of Directors approves.

SRTA previously awarded RABA \$100,943 in FY 2019/20 SGR funds for three projects and \$163,325 in FY 2020/21 SGR funds for four projects (Table 1). RABA has provided updates on SRTA-awarded projects and seeks to close one SGR FY 2019/20 project and three FY 2020/21 projects. Table 2 provides a summary of each project proposed to be closed, including reasons why remaining funds are unused. The closure of the four identified projects would designate them as complete.

Table 1 – FY 2019/20 and FY 2020/21 SGR Funded RABA Projects

FY	Project	Allocation Amount	Total
2019/20	Security Cameras at the RABA Dispatch/Maintenance Facility and Downtown Transit Center	\$40,000	\$100,943
	Computers for RABA Dispatch/Maintenance Facility	\$15,000	
	Downtown Transit Center Rehabilitation Upgrades	\$45,943	
2020/21	Downtown Transit Center Rehab and Upgrades (fully funded)	\$50,000	\$163,325
	RABA Maintenance Facility Storm Drainage Revisions	\$65,395	
	Electronic Farebox Systems (2) for Burney Express	\$30,000	
	Real-time Bus Arrival Clock System	\$17,930	
Total:			\$264,268

Table 2 – RABA Previously Funded SGR Projects for Closure

Fiscal Year	Project	Allocation Amount	Allocation Expended	Allocation Remaining	Reason for Closure
2019/20	Security Cameras at the RABA Dispatch/ Maintenance Facility and Downtown Transit Center	\$40,000.00	\$4,535.84	\$35,464.16	Project funded to completion by CalOES grant funds, which had to be expended by 2021. SGR funds funded a portion of the installation costs.
2020/21	RABA Maintenance Facility Storm Drainage Revisions	\$65,395.00	\$0.00	\$65,395.00	City of Redding staff removed trees that were dropping leaves blocking the drainage, which solved the problem. Costs were absorbed by RABA's Operating Expenses. Project no longer needed.
	Electronic farebox Systems (2) for Burney Express	\$30,000.00	\$23,516.90	\$6,483.10	Two fareboxes were purchased. Project completed.
	Real-time Bus Arrival Clock System	\$17,930.00	\$3,994.64	\$13,935.36	RABA acquired computer, projector, and window film to avoid the need for third-party software. Remaining funds no longer needed for project.
Total:		\$153,325.00	\$32,948.25	\$121,277.62	

SRTA may reallocate the \$127,277.62 unused SGR funds to existing or new eligible projects. RABA has proposed two new projects for SRTA's consideration to reallocate the unused funds: 1) RABA Bus Stop Signs (\$25,000.00), and 2) RABA Equipment for Buses and Maintenance Facility (\$96,277.62) (Table 3). Due to State SGR policies and the timing of the request, RABA submitted these projects for tentative review for project eligibility by Caltrans as part of the FY 2022/23 SGR project submittal process. Caltrans reviewed the projects and determined they are eligible for SGR funding, if SRTA approves. Staff has reviewed the two proposed projects and finds that they align with SRTA's SGR Policy to maintain the public transit system in a state of good repair. SGR funds must be expended within four years of project start date.

Table 3 – Proposed FY 2022/23 Projects for Reallocation

Project Title	Project Description	Proposed Reallocation Amount
RABA Bus Stop Signs	Replace 375 bus stop signs for fixed route service.	\$25,000.00
RABA Equipment for Buses and Maintenance Facility	Upgrade security camera systems at transit maintenance facility and downtown transfer center.	\$96,277.62
Total:		\$121,277.62

ALTERNATIVES:

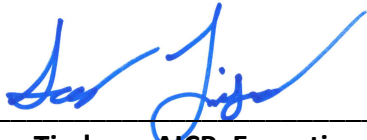
The board of directors may deny the proposed reallocation of SGR funds, may modify the amounts requested, or may allocate funds towards other approved projects, consistent with the FY 2022/23 State of Good Repair Guidelines and SRTA's SGR Policies. The board of directors may request additional information and continue this item at a future board meeting.

OTHER AGENCY INVOLVEMENT:

Caltrans administers the SGR Program and tentatively approved of the proposed new RABA projects.

FISCAL IMPACT:

Adoption of the resolution has no net impact to SRTA. The action would close previously funded RABA projects and reallocate \$121,277.62 of unused funds to two new RABA projects.



Sean Tiedgen, AICP, Executive Director

Attachment: Resolution 22-11 – Approve Reallocation of Unused Fiscal Year 2019/20 and 2020/21 State of Good Repair Funds to New Projects

RESOLUTION



RESOLUTION NUMBER:	22-11
SUBJECT:	Approve Reallocation of Unused Fiscal Year 2019/20 and 2020/21 State of Good Repair Funds to New Projects

WHEREAS, the Shasta Regional Transportation Agency (SRTA) is an eligible project recipient and may receive State Transit Assistance Funding from the State of Good Repair Account (SGR) now, or sometime in the future, for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, the Road Repair and Accountability Act of 2017 named the California Department of Transportation (Caltrans) as the administrative agency for the SGR; and

WHEREAS, Caltrans has developed guidelines for the purpose of administering and distributing SGR funds to eligible project recipients; and

WHEREAS, the Redding Area Bus Authority (RABA) has determined certain projects to now be complete and requests remaining unused funds be reallocated to two new projects: 1) RABA Bus Stop Signs, and 2) RABA Equipment for buses and maintenance facility; and

WHEREAS, the SRTA Board of Directors has reviewed the request and finds the proposed projects are eligible for SGR funds.

NOW, THEREFORE, BE IT RESOLVED that the Shasta Regional Transportation Agency approves:

1. Approves the reallocation of funds to the following FY 2022/23 SGR Project List:

Project Title	Lead Agency	Reallocation Amount
RABA Bus Stop Signs	RABA	\$25,000.00
RABA Equipment for buses and maintenance facility	RABA	\$96,277.62
Total:		\$121,277.62

PASSED AND ADOPTED this 27th day of October 2022, by the Shasta Regional Transportation Agency.

Baron Browning, Chair
Shasta Regional Transportation Agency